Students and Faculty in the Archives
Summer Institute 2011 Schedule

Monday, June 13

Morning

9:00 am – 10:30 am  Breakfast and Introductions  Conference room, lower level

After introductions from the BHS President and SAFA staff, faculty will reintroduce themselves and participate in an active discussion about their courses and project goals.

10:30 am – 12:00 pm  Brooklyn History in Documents  Othmer Library, 2nd floor

Faculty will interact with iconic documents representing key periods in Brooklyn’s history, and will model and brainstorm various class activities and assignments.

Afternoon

12:00 pm – 1:00 pm  Lunch  Conference room, lower level

1:00 pm – 2:00 pm  Introduction to the BHS Library  Othmer Library, 2nd floor

BHS staff will introduce faculty to the resources and policies of the Library.

2:00 pm – 4:00 pm  Individual Research Time  Othmer Library, 2nd floor

4:00 pm – 5:00 pm  Course Planning & Wrap Up  Othmer Library, 2nd floor

After individual research time, faculty will work on their Course Plans and collaborate on assignment design.
Tuesday, June 14

Morning

9:00 am – 9:30 am  Breakfast  Shellens Gallery, 1st floor
9:30 am – 11:00 am  SAFA Assessment Presentation  Shellens Gallery, 1st floor

Independent Evaluator Bill Tally will give an overview of SAFA assessment activities.

11:00 am – 12:30 pm  Individual Research Time  Othmer Library, 2nd floor
12:30 pm – 1:00 pm  Course Planning  Othmer Library, 2nd floor

After individual research time, faculty can focus on course design.

Afternoon

1:00 pm – 2:00 pm  Lunch  Shellens Gallery, 1st floor
2:00 pm – 3:30 pm  Featured Collections at the Library  Othmer Library, 2nd floor

With the help of BHS staff, faculty will learn to navigate our map, atlas, photograph, and oral history collections.

3:30 pm – 5:15 pm  Guest Speaker: Craig Wilder  Shellens Gallery, 1st floor

Historian Craig Wilder will speak informally about his experiences using the BHS archives to teach and facilitate student research.
Wednesday, June 15

Morning

9:00 am – 10:00 am  Breakfast  Conference room, lower level
Assignment Brainstorming

*Over breakfast, faculty will break into small groups to collaborate on assignment ideas. They will be joined by members of the Education and Exhibits staff.*

10:00 am – 11:30 am  Individual Research Time  Othmer Library, 2nd floor
11:30 am – 12:00 pm  Course Planning  Othmer Library, 2nd floor

*After individual research time, faculty can focus on course design.*

Afternoon

12:00 pm – 1:30 pm  Lunch  OFFSITE

*Faculty will eat lunch on their own – BHS will add a $10 reimbursement to honorarium checks. Faculty will reconvene at 1:30 pm at Long Island University, Brooklyn Campus.*

1:30 pm – 5:00 pm  Course Website Workshop  LIU BROOKLYN
(Direcrions and maps will be provided)
Library Instruction Lab

SAFA staff and faculty will discuss course website goals, examples, and assignments.
SAFA Educational Technologist Aaron Kendall will train faculty on the Wordpress platform.
Thursday, June 16

Morning

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<th>Time</th>
<th>Activity</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00 am – 9:30 am</td>
<td>Breakfast</td>
<td>Shellens Gallery, 1st floor</td>
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<tr>
<td>9:30 am – 12:00 pm</td>
<td>Individual Research Time</td>
<td>Othmer Library, 2nd floor</td>
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<tr>
<td>12:00 pm – 12:45 pm</td>
<td>Course Planning</td>
<td>Othmer Library, 2nd floor</td>
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*After individual research time, faculty can focus on course design.*

Afternoon

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<thead>
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<tbody>
<tr>
<td>1:00 pm – 2:00 pm</td>
<td>Lunch</td>
<td>Conference room, lower level</td>
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<tr>
<td>2:00 pm – 3:30 pm</td>
<td>Campus Library Literacy</td>
<td>Conference room, lower level</td>
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*Librarians from partner campuses will meet with faculty about academic library resources and the integration of general information literacy with the SAFA project.*

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<td>3:30 pm – 5:00 pm</td>
<td>Course Plan Workshop</td>
<td>Conference room, lower level</td>
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*Faculty will have dedicated time to work on the draft Course Plan due on Friday.*
Friday, June 17

Morning

9:00 am – 10:00 am  Breakfast
Course Website brainstorm  Conference room, lower level

*Over breakfast, faculty will break into small groups to collaborate on course websites and corresponding assignments.*

10:00 am – 12:30 pm  **Course Plan Wrap Up**  Othmer Library, 2nd floor

*During this time, faculty will finish and submit draft Course Plan.*

Afternoon

12:30 pm – 1:30 pm  **Lunch**  Conference room, lower level

1:30 pm – 3:00 pm  **Brooklyn Heights Walking Tour**  Brooklyn Heights

*BHS Public Historian Julie Golia will lead faculty members on a walking tour of Brooklyn Heights. Faculty will have the opportunity to contribute to the walking tour based on their research in the archives.*

3:00 pm – 4:00 pm  **Summer Institute Evaluation**  Conference room, lower level
SAFA Next Steps

4:00 pm – 5:00 pm  **Community Building Ideas**  Conference room, lower level
End-of-Institute Party

*Faculty will participate in Summer Institute Evaluation. SAFA staff will explain logistics and details about the coming academic year. Staff and faculty will brainstorm about potential SAFA events, outreach, and programs, and celebrate the completion of the Institute.*